



FALL PAID INTERNSHIP

October 1st, 2021-May 31st, 2022

Greetings from Still Point Theatre Collective! We are a thriving, creative 501c3 in Chicago IL whose mission is to use the tools of theatre-making to inspire compassion, raise important social justice issues, and reduce the stigmas associated with incarceration and disability. We believe art is important for all people and that everyone should have equitable access to artistic expression.

We are looking for a fall intern with a passion for performing arts, community engagement, and facilitation. Our programs serve adults with developmental disabilities, senior citizens, and women who are currently in prisons and jails or who have recently exited the department of corrections. Applicants must be comfortable working with diverse populations and be able to follow the guidelines of our partner organizations. This position is for anyone interested in learning about a community-driven approach to theatre, acquiring administrative skills and gaining experience in a creative, non-profit setting. We also want to learn about the skills and unique experiences that the applicant may want to bring to the position! Performing Arts background is preferred but no prior facilitation or non-profit experience is required.

Duties and Responsibilities

*This is a broad overview, *all* duties listed may not be performed each week.

- Assistant facilitator with our theatre programming with adults with developmental disabilities- *The Imagination Workshop Project*
- Fundraising Activities – working with the Managing Director on existing grant and fundraising efforts while exploring new approaches to generate support
- Outreach – Increase awareness of Still Point’s goals and the mission it serves, to as wide of an audience as possible.
- Research new leads for our touring play *The True Cost: Stories of Human Trafficking*
- Assist with events (virtual & in-person)
- Help with administrative tasks: mailing, data entry, filing, and work-related errands
- Other duties, as assigned
- Interns will be expected to travel to our Ravenswood office on Chicago’s north side and attend some on-site programs/events

Compensation

5 hrs a week at \$13.50/hr

TO APPLY: Please send a resume and cover letter **including your artistic vision to**

StillPointTheatreCollective@gmail.com by midnight on September 5th. All people, including People of Color, people within the LGBTQ+ community, people with disabilities, and people who are system impacted are encouraged to apply.